



**Minor Home Repair Program**  
**Sound Generations**  
2208 Second Ave, Ste 100 Seattle, WA 98121

**Interpreter service available on request.**

Enclosed you will find application and income documentation guidelines needed for the Minor Home Repair Program or the Water Conservation Program, which offers free toilets and is available for Seattle Public Utilities customers.

Please complete and sign the enclosed application and return it to us in the envelope provided along with documentation verifying the income of each adult member of your household. Verification is required by our funding source, the US Department of Housing and Urban Development (HUD). Your documents will be stored securely in accordance with HUD guidelines. You may also email the forms to us at [MHR@soundgenerations.org](mailto:MHR@soundgenerations.org).

Income verification documents may include (but are not limited to):

- **Social Security, SSI, or survivor benefits:** Your most recent check stub or award letter, or a recent bank statement detailing deposits.
- **Employment income:** At least one month's recent paystubs.
- **Pension/annuity/interest/dividend income:** Recent statement.
- **Tax documents:** Your W-2, or the first few pages of your 1040 tax documents.
- **Labor and Industry (unemployment):** Recent statement.
- **Rental/investment property income:** Copy of lease/rental agreement.
- **Self-employed:** Most recent 1040 tax return or three months' profit and losses.

Please note that if you have more than one source of income, you must provide documentation for each source.

After we receive your documents, you will be notified when you are certified by the program and may call to schedule assessments or repairs as needed for the following three years. Please keep in mind that processing applications may take 2-4 weeks when received by our office.

Please email us at [MHR@soundgenerations.org](mailto:MHR@soundgenerations.org) or call the number below if you have any questions or require assistance with the application. We look forward to serving you!

*The Minor Home Repair Team*  
**Phone: (206) 448-5751**

2208 Second Ave, Ste 100  
Seattle WA 98121-2055

OFFICE 206.448.3110  
WA RELAY 7-1-1

FAX 206.448.5766

WEB [soundgenerations.org](http://soundgenerations.org)



## Minor Home Repair Homeowner Application

I am applying for:  Minor Home Repair  Water Conservation Program (free toilet for Seattle Public Utilities customers)

Name of Homeowner			
Street Address			
City, Zip Code			
Phone Number	(     )	--	
Email Address			
Alternate Contact Name			
Alternate Contact Phone	(     )	--	Relationship
Date of Birth			
Total number of people living in home		Total Number of People Aged 18 & over	

\* Alternate contact would be a family member, caretaker, case manager, etc. that MHR may contact if we cannot reach you

Source(s) of Income (attach copies to this form)	Monthly Gross Income (before deductions)
<b>Paycheck</b>	\$
<b>Social Security</b>	\$
<b>Retirement</b>	\$
<b>Rent Collected</b>	\$
<b>Other</b>	\$
<b>Homeowner Monthly Gross Income Total</b>	<b>\$ (A)</b>

Additional Household Members * Anyone age 18 & over not paying rent.	Source(s) of Income (Attach copies to this form)	Monthly Gross Income (Before deductions)
		\$
		\$
		\$
		\$
<b>Additional Household Member* Monthly Gross Income Total</b>		<b>(B)</b>
<b>Add together (A+B) for TOTAL HOUSEHOLD INCOME</b>		

By signing below, I certify the above information is complete and accurate to the best of my knowledge

**Signature of Applicant or representative:**    X \_\_\_\_\_    **Date** \_\_\_\_\_

## Optional Questions

<b>Optional Questions</b>		<b>Adults</b>	<b>Children</b>
<b>1.</b>	<b>Gender</b>		
	Male	<input type="checkbox"/>	<input type="checkbox"/>
	Female	<input type="checkbox"/>	<input type="checkbox"/>
	Transgender Man/Trans man/female-to-male (FTM)	<input type="checkbox"/>	<input type="checkbox"/>
	Transgender Woman/Trans woman/male-to-female	<input type="checkbox"/>	<input type="checkbox"/>
	Not listed	<input type="checkbox"/>	<input type="checkbox"/>
	Prefer not to answer	<input type="checkbox"/>	<input type="checkbox"/>
	Unknown	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>2.</b>	<b>Hispanic/Latino Ethnicity</b>	<b>Adults</b>	<b>Children</b>
	Yes, Hispanic or Latino	<input type="checkbox"/>	<input type="checkbox"/>
	No, Not Hispanic or Latino	<input type="checkbox"/>	<input type="checkbox"/>
	Unknown	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>3.</b>	<b>Race</b>	<b>Adults</b>	<b>Children</b>
	American Indian, Alaska Native	<input type="checkbox"/>	<input type="checkbox"/>
	Asian, Asian-American	<input type="checkbox"/>	<input type="checkbox"/>
	Black, African-American, Other African	<input type="checkbox"/>	<input type="checkbox"/>
	Hawaiian Native or Other Pacific Islander	<input type="checkbox"/>	<input type="checkbox"/>
	White	<input type="checkbox"/>	<input type="checkbox"/>
	Multi-racial (2 or more races identified)	<input type="checkbox"/>	<input type="checkbox"/>
	Other race		
<b>4.</b>	<b>Veteran</b>	<b>Adults</b>	
	Yes, Veteran	<input type="checkbox"/>	
	No, Not Veteran	<input type="checkbox"/>	
	<b>Disabled</b>	<b>Adults</b>	<b>Children</b>
	Yes, Disabled	<input type="checkbox"/>	<input type="checkbox"/>
	No, Not Disabled	<input type="checkbox"/>	<input type="checkbox"/>
<b>5.</b>	<b>Limited English Proficiency</b>	<b>Adults</b>	<b>Children</b>
	Yes, Limited	<input type="checkbox"/>	<input type="checkbox"/>
	No, Not Limited	<input type="checkbox"/>	<input type="checkbox"/>